



# The Complete Handbook of Coaching

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This second edition provides the most comprehensive guide to the field of coaching, exploring a range of coaching theories and approaches, genres and settings, and professional issues. It supports trainees and professionals to identify and develop a personal style of coaching.

Its three parts cover:

- The theoretical traditions underpinning coaching such as cognitive-behavioural, Gestalt and existential
- Contexts and genres such as life, executive, peer, team and career coaching
- Professional issues such as ethics, supervision, continuing professional development, standards and mental-health issues.

Written by leading international authors, each chapter makes links between theory and practice and includes discussion questions to facilitate reflection on the topic, further reading suggestions, and case studies. This new edition includes completely revised and updated chapters throughout, an additional emphasis on cross-cultural coaching and new chapters on *Health and Wellness Coaching* and *Researching Coaching*.

The handbook is a unique resource that has helped thousands of practitioners and trainees from a variety of professions and multi-disciplinary backgrounds, including health, education, business and management and psychology, throughout their coaching career.

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## **The Complete Handbook of Coaching** From SAGE Publications Ltd Bibliography

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## Editorial Review

### Review

The second edition is an impressively comprehensive book, with so many leading experts and writers in coaching. The book is a consistently organised, accessible and practical handbook for coaches. Particularly helpful in the Introduction is the Table showing how each theory or approach is linked to the genres and contexts in which that style of coaching is used. The new edition is updated and covers coaching even more extensively than the first edition.

(Dr Hilary Geber)

*When the first edition of the Complete Handbook of Coaching appeared, it became my first point of reference for everything to do with coaching. The second edition lives up to the standards of the first, bringing existing chapters up to date and adding new chapters on health and wellness coaching and on coaching research. As the evidence base for coaching expands, it is good to have an updated edition of this wonderful book.*

*The strength of the book on my view is the inclusive nature of the coaching approaches included in Section 1 and the structured way the information is presented, allowing coaches and coaching students to reflect on a particular coaching approach and compare it both with their own practice and with other approaches explored in the book. It is thus a rich resource to help people develop their own approach or coaching model, not by adding tools or techniques in an ad hoc way, but by understanding the underlying assumptions and key features of a particular approach.*

*Section 2 includes a variety of contexts such as managerial, peer and team coaching as well as contexts such as skills and performance, developmental and transformational coaching. Coaches may read just the sections which are immediately relevant to them or may read others, and consider expanding their practice to these other contexts.*

*Section 3 examines current hot topics such as mental health, coaching supervision, ethics and continuing professional development for coaching. These are important issues for all coaches to reflect on, whether coaching students starting out or experienced coaches, wanting to ensure they remain up to date, and always provide the best service possible for those whom they coach.*

*This is an invaluable compendium and I commend it highly. If I could only have one coaching book on my*

*bookshelf, this would be it!*

(Dr Grace McCarthy)

Leading coaching theorists Elaine Cox, Tatiana Bachkirova and David Clutterbuck have presided over a tour de force for all concerned in their second edition of the Complete Handbook of Coaching. Due to their true understanding of what matters in coaching, there is no doubt coaching is worthy of its place alongside established academic and practice traditions.

The influential Handbook dances with theoretical perspectives, provides much needed insight on contexts and genres and reveals effective and ethical professional practice to satisfy the curious and conscientious in coaching. A unique range of communities in coaching are connected, bringing together insightful contributors who explore established, current and emerging themes to powerful effect. In reviewing the conceptual orientation of coaching and deconstructing it to reveal its parts in a holistic way, we see what techniques and skills to administer and how to do so congruently. The confident thread of transparency running throughout the book displays informed discussions and critiques, seeks clarity on models and strategies in coaching practice and provides a compelling resource.

A yearning in the field of coaching for theoretical underpinnings, practice-based evidence and the accompanying 'know-how' is satisfied with this brave and masterful voice.

(Dr Pamela F. Murray)

The Complete Handbook of Coaching is an excellent reference book for all coaching practitioners. It provides a clear and accessible summary of the key approaches and the contexts in which they might be used. The authors give us clear guidelines for applying these approaches in practice, and provide a range of tools and techniques that can be easily used in practice, underpinned with up to date and rigorous academic evidence. Whether you are just starting out and are in need of a comprehensive guide, or already an experienced coach looking for some up to date CPD, I thoroughly recommend this book. (Julia Yates)

This is a must-have guide to the coaching world that has something to offer every coach or aspiring coach...For students, researchers and those considering entering coaching, it is a rich and thorough guide to the potential of coaching...For me, this is truly valuable CPD and much more than I would expect to get from a single book. (Cathy Warren, counsellor, coach, mediator and trainer, South London)

The editors have assembled an impressive list of contributors, comprising both academics and practising coaches...The variety of the contributions gave me the impression of a vibrant and creative discipline that is growing rapidly and also changing...The most helpful chapter for me was on 'the future of coaching as a profession'. In this chapter there was a good overview of the struggles of a new profession trying to establish itself. This gave me a sense of how coaching may be coming together as a discipline rather than as a collection of individuals...To summarise, I think that for anyone interested in coaching there is plenty to learn and for those new to coaching it can serve as a useful introduction. (Andy Wilson, BACP Counsellor, Cardiff)

About the Author

Elaine is a principal lecturer and the leader of programmes for the International Centre for Coaching and Leadership Development at Oxford Brookes University in the UK, where she also directs the Doctor of Coaching and Mentoring Programme and supervises doctoral students. She is an experienced researcher, author and editor and has recently co-edited the bestselling book, *The Complete Handbook of Coaching*, 2nd edition. Her other books with SAGE include *Coaching Understood* (2013) and she is also the founding editor of *The International Journal of Evidence Based Coaching & Mentoring*.

Tatiana is Professor of Coaching Psychology and a Co-Director of the International Centre for Coaching and Mentoring Studies at Oxford Brookes University, UK. She is a Chartered Occupational Psychologist recognised for her contribution to coaching psychology. As an active researcher she has published many articles, book chapters and books including *Developmental Coaching: Working with the Self*. She serves as a Member of the editorial boards in five academic journals and chairs the International Conference on Coaching Supervision.

David Clutterbuck is visiting professor of coaching and mentoring at both Sheffield Hallam and Oxford Brookes Universities. Co-founder of the European Mentoring and Coaching Council and chair of the International Standards for Mentoring Programmes in Employment and a board member of the International Mentoring Association, he supervises coaches around the world. A regular amongst the list of HR Most Influentials, he is author or co-author of 55 books. He consults and lectures globally on coaching and mentoring.

## **Users Review**

### **From reader reviews:**

#### **Jon McKibben:**

The knowledge that you get from *The Complete Handbook of Coaching* is a more deep you excavating the information that hide inside the words the more you get enthusiastic about reading it. It doesn't mean that this book is hard to be aware of but *The Complete Handbook of Coaching* giving you excitement feeling of reading. The article author conveys their point in a number of way that can be understood by anyone who read the item because the author of this e-book is well-known enough. That book also makes your own vocabulary increase well. Making it easy to understand then can go along with you, both in printed or e-book style are available. We recommend you for having this kind of *The Complete Handbook of Coaching* instantly.

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