



New Perspectives Microsoft Office 365 & Word 2016: Introductory

By Ann Shaffer, Katherine T. Pinard

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About the Author

Ms. Ann Shaffer has contributed to several books about computers, including NEW PERSPECTIVES ON MICROSOFT WORD. She began a career in textbook publishing as a Development Editor for William C. Brown and is now a freelance technical editor and writer. Ms. Shaffer holds a Master's degree in English from the University of Wisconsin-Madison.

Katherine T. Pinard has more than 25 years of experience writing and editing books about computer concepts, applications, and technology. She has co-authored or contributed to over 20 successful books and has edited or managed more than 60 titles. She is MOS certified in Word and PowerPoint.

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